

Kinross Community Council

Minutes of a Meeting held on Wednesday 2 November 2016

at 7.30pm in the Masonic Hall, Muirs, Kinross

Present: CCllrs Bill Freeman (Chair), Eileen Thomas (Secretary), Margaret Blyth, David Colliar, Barry Davies, Ian Jack, Thomas Stewart and David West; P&K Cllrs D Cuthbert, J Giacomazzi and W Robertson; and two member of the public.

1. **Apologies** were received from CCllrs M Scott, D MacKenzie and J Bryson and P&K Cllr M Barnacle.
2. **Declarations of Interest:** None (but see item 9 below).
3. **Minutes of meeting of 5 October 2016:** Agreed as a true record. Proposed CCllr Colliar, seconded CCllr Blyth.
4. **Police Report:** No police present and no report supplied. The Area Commander's weekly bulletins were noted. There appeared to be a larger than usual number of incidents of vandalism in the Kinross area over the past month, e.g. damage to cars and gates at various locations.
5. **Matters Arising from the Minutes of the Meeting of 5 October 2016**
 - a. **Queen's tree, Queen's Crescent:** CCllr Colliar reported that trees are on order via PKC and that the CC has permission to put up a plaque. He will research this.
ACTION: CCllr Colliar
 - b. **Hearing loop:** Cllr Robertson reported on a response received from Barbara Renton. PKC will not provide a hearing loop for the Masonic Hall and Ms Renton suggests that the CC meets in the community campus where some rooms have hearing loops. It is more expensive to hire rooms in the campus. It was agreed that the CC should write to Lodge St Serf and suggest that the CC and the Lodge share the cost of repairing the Masonic Hall's loop.
ACTION: CCllr Thomas
 - c. **Kinross Strategy:** It was agreed not to invite a PKC officer to a CC meeting for the time being.
 - d. **KHS pupil access to shops/litter:** Further to the letter from the Head Teacher discussed at the October meeting, CCllr West said that the current approach is different to that undertaken by a previous Head Teacher. Teachers used to patrol the streets. More litterbins are being installed. There is a safety issue with pupils streaming across the road to Lathro. The ward councillors are due to meet the Head Teacher soon and will suggest that the PKC Litter Wardens give a talk at the school.
6. **Coffee business:** Chris Bode was in attendance. He runs a business roasting single origin coffee beans and supplying them to shops. He and his business partner Neil Buchan are planning to set up in premises in Kinross High Street, where they hope to undertake the roasting operation as well as run a speciality coffee shop. This may require a planning application for change of use, and so it had been suggested that he address the CC. Mr Bode hopes the coffee shop will be a place for education, innovation and experimentation. Independent, speciality coffee shops are a big attraction in other countries where people will travel miles to sample the coffee in an independent café rather than a branch of a big corporate coffee chain. Various questions were asked, including one about possible odour from roasting. This is not expected to be a problem and will be dealt with by Environmental Health. Kinross has a history of coffee roasting, having been done by David Sands in the past. Mr Bode was wished well in his venture.

7. **Town Centre Regeneration:** The CC had received a response to its letter to PKC. The response stated that traffic surveys would be carried out by the end of October. A one-year safety audit would also be carried out. PKC will invite the CC to be represented at a meeting with local elected members to go through the traffic survey data and road safety audit reports. PKC staff are willing to do a walkabout with the CC after the one-year road safety audit is completed. Their response (after further prompting) included spreadsheets of previous traffic volumes and a copy of the stage 2 (Sept 2014) and stage 3 (Jan 2016) road safety audits. The ward councillors present said that the proposal for a controlled crossing is now not going before the November meeting of the Enterprise and Infrastructure committee. Instead, it is hoped that a walkabout and meeting can take place in early December with a view to putting a report and proposals to the January meeting of the Enterprise and Infrastructure committee. Any works resulting from the road safety audit are expected to take place in the current financial year. CClr Freeman had heard from a town centre businessman that changes to the High Street outside the Salutation Hotel had already been decided.

The Council survey will give rise to a traffic model for the whole of Kinross. Ideally this should have been done before consent was granted for the housing development at Lathro Farm.

8. **New Primary School:** This is on schedule.

9. **KCCNL Grants:** A report was circulated to community and ward councillors prior to the meeting and was presented to the November CC meeting as follows:

REPORT of a Meeting of Directors of Kinross Community Council Newsletter Ltd (KCCNL), charity no. SC040913, and Kinross Community Councillors.

Nine community councillors and Dave Cuthbert, a Director of the charity, met on 26 October 2016 to discuss the six grant applications that had been submitted by the September 2016 deadline.

Anyone who had declared an interest in an application left the room during discussion of that application.

Decisions made at the meeting are as follows:

SWANSACRE PLAYGROUP applied for £500. (£400 for new light fittings and £100 for a new fridge.) It was agreed to award a grant of £500.

ROTARY CLUB OF KINROSS & DISTRICT applied for £350; half of the sum they require to purchase a new computer to assist with the administration of the club. It was agreed to award a grant of £350.

KINROSS COLTS FOOTBALL CLUB applied for £4,000 towards the costs of a project to build a pavilion at Donaldson Park, Milnathort. The project cost is estimated to be £65,000 and they have £45,000 in place. It was agreed to award the Colts FC a grant of £4,000, payable when the Colts have successfully obtained Building Warrant for the pavilion project. If Building Warrant has not been obtained by 2 November 2018, the offer of this grant expires. However, the Colts may reapply to KCCNL.

Local DUKE OF EDINBURGH AWARD SCHEME organisers applied for £2,000 towards the cost of training DofE leaders, estimated to be £5,456. It was agreed to award the sum of £1,500.

FOSSOWAY PRE SCHOOL GROUP applied for the sum of £954, the full cost of purchasing three portable sink units for hand washing. It was agreed to award a grant of £954.

LIGHT UP KINROSS applied for £1,000 towards the cost of erection and maintenance of the Christmas lights in Kinross. It was agreed to award a grant of £1,000. It was further agreed that KCCNL will provide match funding next year, matching any funds raised by LUK, together with donations by town businesses, up to a maximum of £1,000.

The decisions were ratified by this meeting of the Community Council. CClr Davies will make the arrangements.

ACTION: CClr Davies

10. Planning

a. **Planning Applications submitted to PKC** on which no comments were made by the CC:

- i. 16/01837/FLL Renewal of permission 13/01679/FLL (erection of a dwelling house and garage), land 50m NW of Cruachan, Old Cleish Road, Kinross.

- ii. 16/01762/FLL Extension to dwelling house, 20 Pier Road, Kinross. (Withdrawn).
- iii. 16/01766/FLL Alterations and extension to dwelling house, 10 Springfield Road, Kinross.

b. Planning Applications determined by PKC

- i. 16/01425/FLL Alterations and extension to dwelling house, 1 Lethangie Cottage, Kinross. Approved.
- ii. 16/01257/FLL Erection of a dwelling house, land 60m SW of Baltree Farm, Hatchbank. Refused.
- iii. 16/01444/FLL Extension to dwelling house, Southfield, 11 Montgomery Street, Kinross. Approved.
- iv. 16/01762/FLL (see above). Withdrawn.
- v. 16/01523/FLL Erection of a garden building, 68 Montgomery Street, Kinross. Approved.

c. Planning Correspondence

- i. **Workshop:** Invitation to send two representatives to a workshop on Supplementary Guidance for renewable and low carbon energy on 29 November.
- ii. **Entertainment licence:** Proprietors of Kinross House wish to: increase licensed area to include the Coach House; change licence description to include grounds and estate; and to increase capacity to 450. No objection.
- iii. **Variation of licence:** Muirs Inn wish to: amend season variations; increase capacity from 314 to 344 and to include glass box structure in layout. No objection.

11. **Fairtrade Zone:** The Perth & Kinross Fairtrade Steering Group are trying to achieve Fair Trade Zone status for the whole of Perth and Kinross and are seeking the support of the CC in this aim. PKC is supporting this and Cllr Robertson is a representative on a board. Kinross CC supports the Fairtrade Steering Group's endeavours. Kinross-shire already has the status of a Fairtrade county.

12. **Miscellaneous Correspondence:** A summary of correspondence received in the past month had been circulated and was available to view. Some items discussed were:

- a. **Kirkgate Park biodiverse area:** Cllr Robertson had included the CC in email exchanges on this subject. The trees and shrubs are growing so tall that they are obscuring the view of the park for a resident in Sandport Gait who has asked if PKC can cut them back. The biodiverse area was not on a PKC maintenance schedule and PKC Greenspace would appreciate the opinion of the CC before changing regime as it is a public area. After examining some photographs and brief discussion, the CC decided it would be appropriate for Greenspace to cut the vegetation back now and to put it on the annual maintenance schedule. Cllr Robertson will contact Greenspace.

ACTION: Cllr Robertson

- b. **TPO, Sunnypark Wood:** The CC received an email from R Welch of PKC. An assessment has been carried out. PKC agrees that a Tree Preservation Order (TPO) should be put in place and Legal Services are making the necessary arrangements.
- c. **Proposed Traffic Orders** previously discussed at CC meetings will be published in a newspaper on 4 November. These are for Emslie Drive, Douglas Crescent and some junctions near the Masonic Hall.
- d. **Defibrillator:** Pamela Hunter of Hunters the Butchers had contacted the CC for advice on obtaining a defibrillator to be located in the town centre. The Secretary had suggested she contact local Councillors and/or health centre in the first instance. Mrs Hunter hopes to fundraise at the shop. The CC agreed that this would be an appropriate item for funding from the KCCNL charity and that Mrs Hunter should be encouraged to apply, perhaps to top up any other fundraising she achieves. **ACTION: CCllr Thomas.** It was further agreed that Cllr Davies will contact BT to enquire about the CC acquiring the phone box on the Muirs, which is on a list for decommissioning, with a view to locating a defibrillator there as well.

ACTION: CCllr Davies

- e. **Men's Shed:** Meeting on 10 November about possible setting up of this social facility. Information in November Newsletter.
- f. **Review of early years education:** Engagement session at North Inch campus on 15 November. Information in November Newsletter.

13. Reports from Ward Councillors

Councillor Robertson:

- a. **Toilets at Pier:** Cllr Robertson is hoping to arrange another meeting soon. He will let the CC know when he has a date with the stakeholders so that the CC can send a representative.
ACTION: Cllr Robertson
- b. **The Sycamores:** Residents are experiencing difficulty in exiting safely because of cars parked on the Muirs very close to the entrance. PKC is reluctant to add further yellow lines.
- c. **Parking at Market Park:** It may assist with item 13 (b) above and the parking situation in Kinross generally if school buses were not parked all day alongside the Market Park. It was agreed it would be good if the buses could be moved. Perhaps they could stay in the bus bays at the campus?
- d. **Pier to Kirkgate cemetery:** This path is perpetually flooded, even when the loch is low. Cllr Robertson has asked if something can be done.

Councillor Giacopazzi:

- e. **Wilson Court:** Cllr Giacopazzi is hoping to get the Community Payback team to deal with the lane that goes through to Green Road, as it is overgrown.
- f. **Turfhills path:** Cllr Giacopazzi notes that the wide tarmac path alongside the A977 at Turfhills is a cycle path as well as a footpath but is not signposted as such. However, there is no money for signs.
- g. **Affordable housing:** Cllr Giacopazzi referred to a recent PKC committee report on housing investment. PKC is to build 22 affordable houses in Kinross and Hillcrest 24.

Councillor Cuthbert:

- h. **Infrastructure:** The four local members asked for a review of infrastructure in Kinross-shire and PKC has decided to review the whole authority area. Auchterarder has an arrangement whereby there is a £1,000 per house developer contribution for infrastructure.
- i. **Action Partnership:** Cllr Cuthbert is concerned about the timescale for spending budgets that are to be decided on by participatory groups. Cllr Cuthbert has emailed local CCs to ask them to consider what could be better in their area. To be placed on the agenda for the December meeting.
ACTION: Cllr Thomas
- j. **Sign:** The tree obscuring the sign indicating the relief road has now been cut back.

14. Any Other Competent Business

- a. **Provost's Lamp:** This has been repaired. The Secretary to send a message of thanks.
ACTION: Cllr Thomas
- b. **Development Names:** CCllr Colliar noted that the G S Brown development at the former health centre is called "Bishop's View". There is another development with this name at Gairney Bridge Farm and one house on the Muirs with this name. This could cause confusion. The CC is to write to G S Brown to suggest that they consider changing the name of the development if it is not too late.
ACTION: Cllr Thomas
- c. **Remembrance Sunday:** The parade will disband at the war memorial as the former High School playground is no longer available. CCllr Freeman is arranging signage and bollards to prevent parking. The parade leaves the church at 10.45am. As many community councillors as possible are requested to attend at the war memorial.
- d. **Pothole:** Cllr Robertson has reported the large hole mentioned by CCllr Stewart at a previous meeting.

- e. **Bins:** Households recently received notification of changes to refuse and recycling bin arrangements. Large (240 litre) green bins for general waste are to be replaced with smaller (140 litre) ones. CCllr Jack asked if residents who don't currently have brown-lidded bins will get them now. The answer is no. The reason for the smaller green (normal waste) bins is to encourage more recycling. CCllr Freeman knew of a household that he thought would struggle with the smaller size bin. If he passes the contact details to Cllr Robertson, he will arrange for the waste advisor to contact them. **ACTION: CCllr Freeman & Cllr Robertson.** CCllr Blyth asked who is responsible for emptying the textile bins at recycling points. They are often full. Cllr Cuthbert will ask for them to be emptied more frequently.

ACTION: Cllr Cuthbert

- f. **Former High School site:** Demolition work has been taking place. CCllr Davies wondered if Persimmon had a liaison person for this development and if the asbestos removal had been carried out properly. Cllr Cuthbert replied that there is not a liaison person, but he thinks it would be a good idea to have one. He will forward CCllr Davies a copy of the demolition statement.

ACTION: Cllr Cuthbert

- g. **Streetlights:** A member of the public said the street lights on the Muirs are too dim. Cllr Robertson will ask PKC to turn them up.

ACTION: Cllr Robertson

- h. **KHS time capsule:** Mr Bode wondered if anything had happened to the time capsule buried in the former High School ground where the bell used to be. [Post meeting note: the capsule was recovered when the bell was moved to the new campus in 2009. The contents of the capsule were reburied in a courtyard at the campus as part of a new capsule in 2012.]

15. Dates of Next Meetings: The next meeting of Kinross CC will take place on Wednesday 7 December 2016. There will be NO MEETING IN JANUARY 2017.

The meeting ended at 21:23 hours.

Note: All minutes are Draft until approved at the next meeting.