

Present: Community Councillors Bill Freeman (Chair), Margaret Blyth, Jonathan Bryson, David Colliar, Dave Cuthbert, Barry Davies, Lynne McKay, Thomas Stewart and David West. CCLr Jack

Minutes taken by: Caron Aird

Ward Councillors PKC C Purves and R Watters

Other: Steven Kane, Landscape Architect and Willie Greig, PKC

Public: None

1. Introductions and Apologies

Introductions were made to assist the new Minute Secretary, Caron Aird. Apologies were received from Cllrs M Barnacle and W Robertson as well as PC Stapleton.

2. Declarations of Interest

There were no declarations of interest from those present.

3. Minutes of Meeting of 3rd October 2018

The minutes were accepted as an accurate record. Proposed by CCLr D Colliar and seconded by CCLr D West.

4. Police Report

In the absence of PC Stapleton, CCLr W Freeman advised those present of four incidents which had occurred since the last meeting:

- a. Vandalism to a house window
- b. Vandalism to a car window
- c. Youths throwing eggs
- d. Theft of a pushbike – this has since been recovered.
- e. Break-in to commercial premises

Please contact PC Stapleton or PC Spalding direct to raise any policing issues.

5. Presentation by PKC – Kinross North Cemetery

Steven Kane and Willie Greig attended the meeting to present the plans relating to the proposed extension of the Broom Road Cemetery. The first phase of the extension would extend into the east side woodland of the site, which had originally been acquired for that purpose. As additional land becomes required it is proposed, in a second phase, to extend west into the grass area in front of the existing cemetery.

The proposed east extension will be a traditional open grass cemetery set out in woodland glades with a natural native hedge boundary, creating a more natural and peaceful surrounding. Groups of trees and undergrowth will have a natural appearance with a cut grass edge with the trees and shrubs acting as a soft visual buffer for neighbours and those attending funerals. A footpath is proposed to link the golf course boundary and burn paths.

The proposed west extension will also be a traditional open grass cemetery with back to back rows of headstones and a remembrance garden for cremation memorials. The existing gates and entrance will be refurbished with a low wall and hedge proposed between the cemetery and the park.

Members were advised that a biodiversity survey had been undertaken and although one tree which housed bats and another which housed red squirrels would both be removed, the other trees would remain as PKC are keen to enhance the surroundings for animals.

The consultation process will last for a few weeks with planning applications being made as soon as possible after this. It is likely to be the end of the financial year before work starts properly but extra tree work will commence in January, to avoid the nesting period.

In response to a question from Councillor D Cuthbert, Willie Greig advised that PKC do not provide benches/plaques and the public are encouraged to provide these themselves (cost approx. £800).

Another issue which was raised was a lack of water taps and bins currently and Willie Greig agreed to organise additional bins. Taps however were more difficult as they were regularly vandalised but he did say he would look at introducing water butts connected to the buildings in the cemetery.

Any further questions should be directed to Willie Greig as soon as possible. Members thanked Steven Kane and Willie Greig for their informative presentation.

6. Resignation of Secretary/Replacement

Following the resignation of Eileen Thomas, members were asked to volunteer to replace her as Secretary. As there were no volunteers at the meeting it was agreed that this would be discussed in more detail at the next meeting.

ACTION: Minute Secretary

A volunteer was also required to fill the position of Data Officer which Councillor D Cuthbert agreed to do.

7. Matters Arising from Minutes of 3rd October 2018

- a. War Memorial Rail – it was confirmed that the railing should be in place by the end of the week.
- b. Dog Mess – Councillor L Mackay advised that she was still spraying dog mess when it was found.
- c. Clock – no update available. To remain on the agenda.

ACTION: Minute Secretary

- d. CC Boundaries – a consultation is to be carried out by the Community Councils. There were concerns raised over this as the CCs do not have a budget to cover this. Cllr C Purves accepted this point but commented that the onus was on Portmoak CC (as they had made the original suggestion) to lead on this. Cllr Purves will ask for clarification.

ACTION: Cllr C Purves

- e. Community Investment Fund – Cllr C Purves advised that guidance had been issued in respect of the criteria to be followed with scoring to be done by a Panel. Scores would then be aggregated before a final decision was made. CCllr J Bryson asked whether this guidance would be put into the public domain and Cllr Purves agreed to ask for this to be uploaded onto the website.

ACTION: Cllr C Purves

It was also agreed that an advert would be placed in the Newsletter to give groups the opportunity to apply for funding.

CCllr Bryson enquired as to whether the Panel's decision was still subject to approval by the Corporate Policy Committee. Cllr Purves advised that the Chair and Lead Officer sign the recommendations which are then submitted to the Strategic Policy and Resources Committee for approval.

- a. Myre Park – Cllr Purves had requested an update at a recent meeting but had received no response. He will go back to D Stubbs. Item to remain on the agenda.

ACTION: Cllr C Purves/Minute Secretary

- f. School Holidays – Cllr Purves reminded the CC that the proposal was around aligning school holidays to Tayside and Angus. The CC felt it was necessary to be conscious of other areas and that there was no reason why Kinross could not align with Fife with the rest of PKC with other areas. Cllr Purves confirmed that PKC had made the decision to align school holidays with Tayside and Angus and that this alignment would come into effect from 2019.

8. Kinross Town Centre Regeneration

- b. Review – no response had been received in respect of the request for another review.
- c. 20 MPH Signs – signs had been delayed due to a lack of brackets. Cllr Purves confirmed that he had requested that this work be undertaken on Friday.
- d. Old Causeway Car Park – work has been completed and a big improvement had been made.
- e. Electrics – this issue has not been resolved. Item to remain on the agenda.

ACTION: Minute Secretary

- f. Coventry Place – issue being dealt with by Cllr Robertson – no update available.
- g. Wilson Court – a number of similar issues had been identified but it was confirmed that information signs would be positioned in the next few weeks.
- h. Avenue Road and Talla Park – the proposal indicated that 5 parking spaces (possibly 7) would be lost with the implementation of double yellow lines. It was agreed that a letter of objection would be sent.

ACTION: CCllr D Cuthbert

9. KCCNL Charitable Fund Donations

CCLlr B Davies advised that 10 applications had been received with 8 being successful. All applicants had been advised accordingly. Grants totalling £5,013 had been awarded. Details below:

Kinross Scottish Craft Circle £263
Kinnesswood in Bloom £500
Kinross Men's Shed £250
Kinross Camera Club £1000
Kinross Tennis Club £1,000
Light Up Kinross £1,000
KCC - War Memorial £400
Kinross & District Rotary Club £600

10. Data Protection – Kinross Community Council

Discussed earlier in the meeting under item 6.

11. Provost's Lamp

The lamp is currently in Perth for safety and refurbishment. The item is to remain on the agenda for the next meeting where discussion will centre on where to position the lamp, although it was felt that it made sense to have the lamp positioned on PKC property.

ACTION: Minute Secretary

12. Kinross-shire Form Meeting

- a. Common Good Fund – a replacement member was required and CCLlr D Cuthbert volunteered, as he had previous knowledge of the Fund.

13. Planning Matters

a. Planning Applications Received since the Last Meeting

18/01807/IPL: Residential development (in principle) at land 20 metres south west of 16 Curate Wynd, Kinross

18/01827/FLL: Extension to dwelling house, 79 Lathro Park, Kinross, KY13 8RU

18/01863/FLL: Erection of dwelling house, land 80 metres north of wood of Coldrain Farm Cottage, Coldrain

18/01914/PNA: Extension to agricultural building at Gellybank Farm, Kinross

18/01935/FLL: Change of use of agricultural land to garden ground, erection of a garage/workshop/store and formation of vehicular access at Ardgairney Cottage, Kinross, KY13 0LG

18/01913/FLL: Change of use of retail shop (class 1) to dwelling house at Tack Room, Tillyochie House, Balado

18/01888/FLL: Formation of vehicular access at 38 Montgomery Street, Kinross, KY13 8EB

18/01877/LAW: Extension to dwelling house (proposed), 2 Leven Place, Kinross, KY13 8BE

18/00013/PAN: Residential development on land 300 metres north west of Lathro Farm, Kinross

Cllr D Colliar advised that there would be a consultation exercise by Persimmon Homes on 10th December 2018 between 3 pm and 7 pm at Loch Leven Community Campus in respect of this pre-notice application.

18/01725/FLL: Alterations and extension to dwelling house at 9 Sunnypark, Kinross, KY13 8BX

Cllr Freeman requested that someone speak to Dave Littlejohn to ask him to update the contact details for the Community Council. Cllr Purves agreed to do this.

ACTION: Cllr C Purves

b. Planning Applications Determined by PKC

18/01505/LBC: Alterations to Kirkland Hotel, 20 High Street, Kinross, KY13 8AN (**APPROVED**)

18/01315/IPL: Renewal of permission 15/00669/IPL (Erection of holiday accommodation units) (in principle) at land 250 metres south of Gellybank Farm, Kinross (**APPROVED**)

18/01292/ADV: Display of signs at 4 MacDuff Place Kinross KY13 8FU (**APPROVED**)

18/01666/FLL: Extension to dwelling house at 3 Highfield Circle, Kinross, KY13 8RZ (**APPROVED**)

18/01608/FLL: Alterations and extension to dwelling house at Westhall 194 High Street Kinross, KY13 8DE (**APPROVED**)

18/01546/FLL: Alterations and extension to dwelling house at Broom Cottage, 17A Broom Road, Kinross, KY13 8BU (**APPROVED**)

18/01483/FLL: Erection of a garage and fence at 244 High Street, Kinross, KY13 8DQ (**APPROVED**)

18/01350/FLL: Erection of a dwelling house at land 30 metres north east of 43 High Street, St Ronan's Drive, Kinross (**APPROVED**)

18/01425/LAW: Extension to dwelling house, 3 Hopefield Place, Kinross, KY13 8FS (**APPROVED**)

There were no comments made on any of the above.

c. Former Kinross High School Site

It was confirmed that the Bond was still in place with no changes.

Cllr Davies asked for an update on the timescale for the work on the building to be completed as it was now over-running. Although Cllr R Watters ran through the timescales for each piece of work, Cllr Purves agreed to ask for a revised plan.

ACTION: Cllr C Purves

d. Other Planning Matters

No other planning matters were raised.

14. Reports from Perth & Kinross Councillors

Cllr Watters advised that an issue had been raised in respect of wheelchair and scooter users being unable to access shops and that following discussions with Access Partnership and

Inclusive Living Perth, bells and portable ramps will be supplied to those shops in Kinross-shire who wished to participate in the scheme. Stickers will also be made available to shops to advertise that they participate in the scheme (cost around £1000 - £2000). Sparks have been asked to take ownership of the Scheme.

An open meeting has been organised by the Tourist Forum to gather interest in the possible creation of a 'Heart 200' route (similar to the North Coast 500) for tourists. The meeting is being held on 21st November 2018 in the Green Hotel with all local businesses invited to attend.

Cllr Purves advised that the official opening of the Primary School would be held on 22nd November at 9.30 am. Cllr Freeman has been invited but is unable to attend and it was agreed that Cllrs L Mackay and B Davies would attend. Cllr Freeman agreed to forward the invitation to them.

15. Reports from CC Representatives

Cllr Colliar advised that an appeal had been launched for scooters for use around the Loch.

Cllr Colliar reported that the Kinross partnership had made an offer of free advertising in the joined owned Kinross CC website. This had been made without any reference to ourselves and it was agreed that this was not acceptable, especially given the desperate need to address the viability of this joined owned project. It was agreed that Cllr Colliar would write in the strongest terms with our displeasure at both the offer itself and the lack of prior agreement with ourselves.

16. Licencing

There were no licencing issues raised.

17. Correspondence

Cllr Freeman had circulated a summary of the main communications received since the last meeting. Four pieces of communications were specifically highlighted:

- a. Five year library strategy consultation
- b. Community council email addresses – a concern was raised around GDPR
- c. Temporary road closures in Carnbo and Glenfarg
- d. Complaint re abundance of red poppies – this item of communication was discussed and it was felt that although the complainant was entitled to their view, the Community Council did not agree with it. It was agreed that Cllr Purves would respond to the complainant.

ACTION: Cllr C Purves

18. Any Other Competent Business

- a. Windlestrae Hotel – Cllr Purves had been contacted by a concerned resident with regard to trees on the site of the Hotel/nearby which had been 'marked'. The resident was asking whether this was to do with felling and whether a TPO could be requested. Cllr Purves confirmed that the trees which had been marked were to be retained/pruned. Cllr Purves

was asked to check whether the Hotel was in the conservation area (it is not) and he agreed to reply to the resident.

ACTION: Cllr C Purves

b. Action Partnership

Cllr Cuthbert enquired as to whether the minutes of the meetings would be circulated and those present were advised that the minutes were included in the newsletter and were on the website. The date of the next meeting is to be circulated.

c. New Members

Cllr I Jack confirmed that an advert for new members to join the CC had been placed in the newsletter.

d. Remembrance Sunday Parade

Cllr Freeman confirmed that he would be representing the Community Council at the Memorial at the Court House on Sunday 11th November. Cllr Watters would also be attending.

Cllr Mackay advised that she had received a request for a piper to play at the Memorial at 6 am on Sunday. It was agreed that this was a National day and therefore not a Community Council decision – if the piper wished to play at that time then it was up to them.

e. Loch Leven Community Campus Utilisation

Cllr Purves advised that discussions were being held this week in respect of the utilisation of the Campus and there was a need to gather as much information as possible in order to get the best outcome. Cllr Bryson advised that he had previously asked PKC if the community council could use the campus for meetings at a lower cost than existing charges (or zero) as these were costs being funded from the PKC. The update was the PKC had indicated that this matter would be covered in the review of campus charges that PKC is going to undertake. Cllr Bryson requested that Cllrs followed this up to ensure KCC's use of the campus is on the remit of the review. It was suggested that the review should include some level of consultation with patrons, and in the case of the Community Council, we should be offered the chance to make our case for a different charging structure. Cllr Purves was asked to confirm that both the above would happen.

The discussion also covered Community Council representation at Community Campus Management Group meetings. Cllrs hoped we would be represented at any meetings.

ACTION: Cllr C Purves

f. Grit Bins

Cllr Freeman raised the issue of grit bins by the school and the Community Council were advised that the only way to get a bin in an area was to remove it from another location. Cllr Purves would confirm that this was the case with PKC.

ACTION: Cllr C Purves

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g. Hedges/Drain at Springfield corner

Cllr Freeman advised that the hedges at Springfield corner were starting to encroach onto the paths. Cllr McKay mentioned that a drain on the corner of Springfield Road/Wilson Court was deteriorating. Cllr Purves would report these issues.

ACTION: Cllr C Purves

19. Date of Next Meeting

Wednesday 5th December 2018 at 7.30 pm

The meeting ended at approximately 9.14 pm
All minutes are draft until considered at the next meeting

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