

Minutes of a Meeting held on Wednesday 1 November 2017

at 7.30pm in the Masonic Hall, Muirs, Kinross

Present: Cllrs Bill Freeman (Chair), Eileen Thomas (Secretary), Margaret Blyth, Dave Cuthbert, David Colliar, Barry Davies, Ian Jack and Thomas Stewart; P&K Cllrs M Barnacle, R Watters and W Robertson; and one member of the public.

1. **Apologies** were received from Cllrs J Bryson and D West and P&K Cllr C Purves.
2. **Declarations of Interest:** None.
3. **Minutes of meeting of 4 October 2017:** Agreed as a true record. Proposed Cllr D Colliar. Seconded Cllr D Cuthbert.
4. **Police Report:** No police present and no report submitted. The query regarding the spate of vandalism in Milnathort four and a half weeks earlier had been answered by email; the males concerned were in their late teens.
5. **Matters Arising from the Minutes of the Meeting of 4 October 2017.**
 - a. **NHS Surgical Services letter:** Some Community Councillors had attended the public meeting on 9 October. The Secretary had circulated a draft letter and then submitted a final letter to the NHS by email. It had not, however, been acknowledged so she will follow this up. **ACTION: Secretary.**
 - b. **Open Spaces for LDP2:** It has been announced that LDP2 will be considered by the Council in November, so it is too late to submit a comment on this. Ward Councillors are due to meet on 13 November and receive a briefing on 14 November. Cllr Barnacle has been on a short-life working group on LDP2. He has brought issues raised locally (e.g. at the Forum) to the working group; only one has been addressed. He had warned Forward Planning that he had been attempting to avoid a list of amendments when LDP2 is presented to the Council.
 - c. **Anti-skid surfacing at zebra crossings:** Cllr Purves had sent an update by email. The list of locations provided by Cllr Cuthbert had been sent to relevant council officers for consideration and comments provided. Most of the surfaces are worn.
 - d. **Verge at by-pass:** Cllr Purves had sent an email to say that the verge has been cut up to a certain point by the Council but the verge beyond that point is in the ownership of a developer and is thus their responsibility to maintain. It was agreed to ask Cllr Purves to ask the Council to issue a letter to the developer. **ACTION: Secretary.** Cllr Colliar queried whether a grass verge separated from development plots by a footpath would be on the title deeds of each development plot.
 - e. **Brown-lidded Waste Bin Charges:** Cllr Purves had provided an update by email. The cost to PKC for this service will be the same as currently. Under the proposal, households that currently have a brown bin may continue to dispose of food waste in it. Those who pay the additional charge will receive a tag to indicate that they may also dispose of garden waste in their brown bin. It is estimated that this will raise £840,000 per year. Cllr Barnacle said this will be discussed on 8 November at PKC's Environment Committee when a waste management plan report will be considered. If the proposal does go ahead, it will be with effect from April 2018, with a mailing to households in January.
 - f. **CC Representation on Campus Management Committee:** The next meeting is on 16 November. The Secretary was asked to email Cllr Purves to ask him to put forward an amendment to the constitution to allow a CC representative. **ACTION: Secretary.**
 - g. **Traffic Management Model Meeting:** Cllr Robertson had been in touch with the relevant council officer and passed a letter to the CC. The letter proposes that a demonstration take place in several weeks' time, which would take us to the festive period. It was agreed to write to ask for a demonstration as soon as possible. **ACTION: Secretary.**

6. **Vacancy on CC:** Since the last meeting, David MacKenzie had resigned from the CC and all associated committees. The Secretary had advertised the vacancy in the Newsletter and CC Facebook page. The Secretary was asked to send Mr MacKenzie a letter of thanks. **ACTION: Secretary.**
7. **Action Partnership:** David MacKenzie had been the Kinross-shire Community Councils' representative on the Action Partnership but had resigned. It was suggested that, as Cllr MacKenzie was a member of Kinross CC, this CC should put forward one of its members to replace him on the Action Partnership. Cllr Cuthbert volunteered to carry out this role. It was suggested that this change of circumstance ought to require all the Kinross-shire CCs to vote again on which CC should provide the representative on the Action Partnership. However, Ward Councillors advised that, as the £87,000 budget needs to be spent by the end of March 2018, there is no time to lose and the straightforward substitution of Cllr Cuthbert for David MacKenzie is a reasonable course of action. It was agreed that Cllr Cuthbert would write to the other Kinross-shire CCs to explain the situation. **ACTION: Cllr Cuthbert.** Cllr Thomas, as Newsletter editor, had asked for an article for the November Newsletter about the participatory budgeting process but had not received a reply.
8. **KCCNL Grants Meeting:** A report from a meeting of Kinross Community Council Newsletter Ltd (KCCNL) charitable company was submitted. Messages of thanks for the grants given earlier in 2017 have been received from: KLEO, Otters, Cricket Club, Portmoak CC, Powmill in Bloom, Kinross Heart Start and Seamab. Confirmation received from KLEO, Otters and Cricket Club that the grants have been spent on the projects stated in their applications. Milnathort Town Hall Association has not acknowledged receipt of grant. [Post-meeting note: letter now received.] Grant applications: E Thomas declared an interest in the application by Kinross Curling Trust and was not present during discussion and decision. Bill Freeman and David Colliar declared an interest in Light Up Kinross. The following decisions were made:
 Donate **£500** to **Kinross Curling Trust** towards a project to install a lift for disabled access and carry out alterations at Kinross Curling.
 Donate **£1,210** to **Cleish Village Hall Association** towards a project to provide vehicle access to playfield.
 Donate **£1,000** to **Light Up Kinross**. (Promised as maximum match funding at autumn 2016 meeting. LUK has fulfilled conditions.)
 Donate **£1,000** to **Milnathort Guide Hall** towards a project to install disabled access, plus alterations.
 Donate **£1,500** to **Friends of Portmoak School** towards a project to purchase smart TV screens.
 An application by Kinross-shire Partnership for funding for website maintenance was deferred.
9. **Planning Matters.**
- a. **New Planning Applications:**
- 17/01721/FLL** Erection of 12no. dwellinghouses and associated works, land 300m NW of Lathro Farm, for Springfield Properties. The CC had been granted an extension to the period of comment, to 8 November. After some discussion, and a vote, it was agreed to object on the grounds that the application breaches policy PM1 of the LDP. More screening from the road is required to make the proposal acceptable. Cllr Cuthbert to draft a letter for the Secretary to send. **ACTION: Cllr Cuthbert & Secretary.** Cllr Barnacle had moved for deferral for a site visit on a previous Springfield application for Lathro Farm but his motion was ruled incompetent because consent had already been given for the wider site. Cllr Barnacle does not like the piecemeal approach to development at this housing development site.
- 17/01666/FLL** Extension to dwellinghouse, Hawthorn Cottage, Gairney Bank. No CC comment.
- 17/01738/FLL** Erection of a dwellinghouse and garage with ancillary accommodation at land 30m SE of Chance Inn Cottage, Kinross. No CC comment.
- 17/01820/FLL** and **17/01747/LBC** Alterations to dwellinghouse, 5 Swansacre. No CC comment.
- 17/01828/LAW** Use of building as class 3 café/restaurant (existing use), 98 High St. No CC comment.
- 17/01799/FLL** Extension to dwellinghouse, 13 Alexander Drive, Kinross. No CC comment.
- 17/01592/ADV** Display of signs, Kinross Park and Ride, Junction Road. The CC agreed to object to the display of eleven commercial banners. Cllr Robertson and the CC had tried to obtain real-time travel information here without success. If revenue from the banners could be spent to improve

the park & ride, the CC might find the banners acceptable. **ACTION: Secretary.** The CC noted that these banners were part of the same revenue-raising initiative as the commercial boards at roundabouts. PKC had insisted the latter were “sponsorship” rather than advertising, and thus had not required advertising consent.

17/01796/ADV Display of a sign (in retrospect), land 300m NW of Lathro Farm for Persimmon. It was agreed to object. Advertising by motorways is not allowed because it is a distraction.

ACTION: Secretary.

17/01757/FLL Alterations and extension to building, formation of an access ramp and installation of gate and railings, Gospel Hall, 8 Montgomery Street. No CC comment.

- b. **Planning applications determined by PKC:** CClr Colliar reported on these.
 - c. **Lathro Farm:** Update received by email from Cllr Purves about the **site entrance**. Persimmon had been instructed to take measures to reduce water-ponding and mess on the main road by the site entrance. Persimmon did not do so by the deadline given, so PKC will carry out the work and charge Persimmon. Cllr Robertson has received a lot of complaints about the movement of HGVs at the site entrance, particularly at school start and end times, and has contacted council officers. Those present at the CC meeting discussed whether health and safety requirements are being met. Regarding radon gas, Cllr Watters will ask PKC officers if they are inspecting the new dwellings at the foundation stage to ensure protective measures are being taken. **ACTION: Cllr Watters.**
 - d. **Former High School site:** Following the site meeting and summary notes produced by CClr Cuthbert on 4 October, a response was provided by case officer Steve Callan on 31 October. Meanwhile, members of the CC had discovered that some new-build dwellings are occupied, despite condition 8 of the planning consent requiring the Edwardian building to be developed first. Has the Council authorised completion certificates? It was agreed to write to Nick Brian, copying to relevant officers, ward councillors etc. **ACTION: Secretary.** Cllr Watters will supply the secretary with a contact for building standards. **ACTION: Cllr Watters.** The CC will respond to various points in the reply provided by Steve Callan. **ACTION: CClr Cuthbert and/or Secretary.**
 - e. **Balado Quarry:** The CC had received an email from W Booth of Dalgleish Associates Ltd, wishing to allay the CC’s concerns about the potential impact of the proposed continued operation of the quarry. The Secretary had thanked him for getting in touch but the CC had decided not to object to the proposed extension in any case.
 - f. **LDP2:** Email notification received. LDP2 will be submitted to Council for approval on 22 November. A briefing session for Community Councils is scheduled for Thursday 23 November, 6.30pm to 8.30pm, in Perth. Two representatives may attend. The Secretary should email CClrs West and Bryson to ask if they would like to go. **ACTION: Secretary.** The schedule appears to assume that Councillors will approve LDP2 without any amendments. There will also be public information events at the community campus on 2 December and 10 January.
10. **Kinross Town Centre Regeneration:** A drawing and description of a proposed Puffin crossing for the south end of the High Street near its junction with Montgomery Street was received via the Newsletter. Installation of such a crossing would require the loss of three parking spaces outside the Central café. There was some discussion. The CC is not against a crossing in principle, but not at the expense of any further parking spaces. Many parking spaces were lost outside the town hall area as part of the regeneration project; the CC does not want to see any more lost, as this will be detrimental to the town centre businesses. If a crossing requires an absence of parking spaces nearby in order to allow visibility, then the CC suggests a crossing should be in the area where there is no parking anyway, e.g. at the former Carnegie Library. The CC will write to the Council. **ACTION: Secretary.** A resident from Talla Park was present and outlined problems in Avenue Road and Talla Park following the regeneration project. Due to its proximity to the bakers and take-away, Avenue Road is a popular place to park, but this is causing safety problems. Roads engineers admit that the ‘loading bay’ is not working. The residents’ parking area

is degraded. It was agreed that the CC should write to Barbara Renton to ask for improvements to Avenue Road. **ACTION: Secretary.** Cllr Robertson said that Coventry Place also needs some attention and work has been put out to tender.

11. **Miscellaneous Correspondence:** Approximately 50 items had been received and circulated by email and a summary provided. One item was about **CC Insurance:** a form needs to be completed. Cllr Colliar volunteered to do this. **ACTION: Secretary & Cllr Colliar.**

12. **Reports from P&K Councillors.**

Street Audit: Cllr Watters reported that, although attendance was poor, there had been a good level of feedback regarding the street audit. Some improvements should result from this exercise.

Westfield: Cllr Robertson reported that the Westfield energy park application has received outline consent from Fife Council. The four Kinross-shire Ward councillors are minded to ask the Scottish Government to call in the application. The proposal will create a huge increase in HGV usage of the B9097. Cllr Barnacle said Cllr Watters had drafted an excellent letter regarding this.

20mph policy: The council is looking to see if this policy could be made more flexible.

LDP2: The issue of “indicative” numbers needs to be addressed. LDP2 will have minimum and maximum figures.

Balado: Cllr Barnacle said there is not supposed to be any more housing in Balado until mains drainage is installed, but an application just passed is at odds with that.

Housing in the Countryside: Cllr Barnacle’s calculation of numbers of dwellings built under this policy and the Council’s differ.

Masterplan for Kinross-shire: This will not be delivered as part of LDP2 unless an amendment is moved. Cllr Barnacle recommends an Area Committee rather than an Area Partnership. He gave a potted overview of LDP2.

13. **Other Business.**

- a. **Remembrance Sunday:** Cllr Colliar reminded everyone of this (12 November) and asked that the PKC representative and the CC representative lay wreaths at the same time. Cllr Purves will lay the wreath on behalf of PKC.
- b. **Finance:** Treasurer Ian Jack reported that the CC has temporarily run out of money due to paying for the planning application for toilets at the pier. He expects a refund for this and refunds for some memorial wreaths.
- c. **Winter Festival:** Cllr Freeman reminded everyone about the series of events.
- d. **December Minutes and Actions:** Cllr Thomas gave apologies for the December meeting; someone else will have to take minutes and write letters.

14. **Date of Next Meeting: Wednesday 6 December 2017** at 7.30pm in the Masonic Hall, Muirs, Kinross.

The meeting ended at 21:27 hours.

All minutes are draft until approved at the next meeting.