

# Minutes of a Meeting of Kinross Community Council

Wednesday 6 June 2018

at 7.30pm at the Masonic Hall, Muirs, Kinross

**Present:** CCLrs Bill Freeman (Chair), Eileen Thomas (Secretary), Margaret Blyth, David Colliar, Dave Cuthbert, Ian Jack, Lynne McKay, Thomas Stewart and David West; P&K Cllrs C Purves and W Robertson and one member of the public.

1. **Apologies** were received from CCLrs B Davies and J Bryson; P&K Cllr R Watters & Barnacle; and Community Police Officers.
2. **Declarations of Interest:** None.
3. **Minutes of Meeting of 3 May 2018:** Agreed as a true record on a motion proposed by CCLr Colliar and seconded by CCLr West.

4. **Police Report:** The community police officers were unable to be present but had sent a report by email. Recent incidents included break-ins at the following locations: professional shop at Kinross Golf Club (under enquiry by CID); building site at Town Hall (power tools stolen); Loch Leven Fisheries (fuel and cans stolen). There had been thefts from Fairways GM Ltd (spent batteries stolen) and from a van at Bowton Road (generator stolen). There was vandalism to a car in Mill Street.

The CC had asked for further details regarding a road traffic accident which had occurred some weeks earlier on Station Road. The community police confirmed that a man on a mobility scooter was crossing on his scooter at the zebra crossing heading for the top of the school lane when he was struck by a car driven by a woman. Following this, Cllr Purves had consulted with PKC officer Daryl McKeown. PKC is going to carry out traffic surveys in early and late August to identify differences in traffic between term and non-term time. Officers will report to Councillors with possible suggestions. The CC agreed to send a card and gift to the man who was badly hurt in the accident. **ACTION: CCLr McKay.**

CCLr McKay raised issues relating to the roadway into the school car park and drop-off area: (i) Due to the positioning of the zebra crossing, there is barely room for one car to stop, with queuing resulting on Station Road; and (ii) the sub-station obscures the driver's view of children approaching the zebra crossing. Cllr Robertson will raise these points with PKC. **ACTION: Cllr Robertson.**

5. **Matters Arising from the Meeting of 3 May 2018.**
  - a. **CC bank account:** (Arising from the 2018 AGM.) Treasurer CCLr Jack advised that there are two signatories to the bank account: himself and CCLr Colliar. Two signatures are required on cheques. Only one authority is required for internet banking and that is CCLr Jack. The CC Liaison Office had asked for the original signed version of the examined accounts. CCLr Jack confirmed this has been submitted.
  - b. **Swansacre:** Letter received from local resident regarding the CC's suggestion of a sign for drivers exiting the Learning Centre (April minutes), saying he saw no need for this. It appears that the minutes did not reflect the suggestion made at the April meeting (although they were approved at the May meeting). The CC agrees with the resident that no action is required and will contact PKC accordingly. **ACTION: Secretary.**
  - c. **20mph signs:** Cllr Purves reported that the Traffic and Networks Team are liaising with the Street Lighting Partnership to get permanent 20mph speed signs erected around the mini roundabout beside the Co-op as soon as possible.
  - d. **War memorial rail:** Cllr Purves had received a response from the PKC officer asking if the CC is aware that the CC would have to pay for installation. The CC is aware. Permission is required from PKC. A meeting needs to take place.

- e. **Action Partnership:** The Secretary had emailed Mr McNamara to ask for more information about the Participatory Budget event. An acknowledgement had been received but no actual information yet. Councillor Cuthbert had had a request for information refused due to the volume of documents concerned. He reduced his request but was still refused. Councillor West has received a FOI response on this matter. Councillor Bryson said the Primary School Parent Council has now received feedback from Tracey Ramsay. Feedback does not appear to have been given to all unsuccessful applicants, however. Councillor Purves will follow this up. **ACTION: Cllr Purves.** Councillor Purves reported that the Action Partnership is now looking to fill its community rep vacancy from the wider county.
  - f. **Better Place to Live Fair:** Councillors Freeman and McKay offered to man the CC stall.
  - g. **Dog Mess:** Councillor McKay circulated posters. Councillor Robertson offered to obtain some for the CC. It was agreed that Councillor McKay could purchase the luminous eco-friendly paint for highlighting dog mess. **ACTION: Cllr Robertson & Cllr McKay.**
6. **Matters Arising Without Any Update.**
- a. **Ponding on Muirs:** As the weather has been dry, there is nothing to report.
  - b. **M90 sign:** Councillor West has tweeted again but still no response.
  - c. **Foul water near golf course:** Councillor Robertson has not heard anything back from SEPA. He will follow this up. **ACTION: Cllr Robertson.**
  - d. **Tillyochie Road:** The Secretary forwarded the resident's email to Mr Haggart and asked for comment but no reply received yet. The wee bridge has been hit.
7. **Kinross Town Centre Regeneration:** The Secretary has emailed Mr Haggart again about **single-lane traffic** past the Town Hall works but no reply. However, there are traffic lights in place now. It was thought this might be because the Town Hall works boundary has moved further into the street. The CC understands that Councillor Barnacle has twice this year asked for a **review** of the regeneration project but no response has been received.
8. **Planning Matters.**
- a. **New Planning Applications.** The CC considered the planning applications listed below. Comments are to be submitted on applications 18/00785/FLL and 18/00766/IPL.
    - 18/00646/FLL Alterations and extension to dwelling houses, Torriebank, Carsegour, Kinross.
    - 18/00814/FLL Alterations to mast to replace 3no. antennas, installation of 2no. dishes and associated works, Green Hotel, 2 Muirs, Kinross.
    - 18/00768/FLL Formation of walking/cycling trail, Loch Leven Heritage Trail, Kinross.
    - 18/00662/FLL Erection of stables, land 120 metres west of Chance Inn Farm, Kinross.
    - 18/00756/FLL Alterations to dwelling house, 10 Swansacre, Kinross.
    - 18/00930/FLL Change of use from agricultural land to garden ground (in retrospect), 5 Newton of Classloch.
    - 18/00784/LBC Alterations to building and installation of roof lights, 108-114 High Street, Kinross. (Former Town Hall.)
    - 18/00785/FLL Alterations to building, 108-114 High Street, Kinross. (Former Town Hall.) This application had included a proposal to create vehicular parking spaces on the landscaped area in front of the Town Hall. However, it appears that the applicant has subsequently altered the plan to propose bicycle racks instead. The CC would object to vehicular parking as this would compromise the safety of pedestrians using the shared space but has no objection to the addition of bicycle racks. The Secretary will submit comments to PKC to ensure clarity. **ACTION: Secretary.**
    - 18/00766/IPL Residential development (in principle), land 120 metres east of Twin Pines, Tillyochie, Balado. The deadline was 5 June, but the Secretary had requested an extension for comment until 12 June and this had been granted. A member of the public was present

and concerns regarding this proposal were discussed. Cllr Jack declared that he had submitted an objection as an individual. It was agreed that the CC would object to this application on the grounds that the land is not zoned for housing and the proposal does not comply with Housing in the Countryside policy. Cllr Cuthbert will draft initial comments for the Secretary to submit. **ACTION: Cllr Cuthbert & Secretary.**

**b. Planning Applications Approved by Perth & Kinross Council.**

- 18/00475/FLL Alt and ext to house, 6 Sandwood Place.
- 18/00464/FLL Ext to house and formation of steps, 10 Douglas Crescent.
- 18/00373/FLL Installation of replacement windows and doors, 22 Muirs.
- 18/00508/FLL Alt and ext to house, 34 Argyll Road.
- 18/00503/FLL Ext to house, 30 Springfield Park.
- 18/00599/FLL Siting of 24no. additional storage containers, 2 Clashburn Close, Bridgend Industrial Estate.
- 18/00539/FLL Installation of replacement windows, 1st floor, 127 High Street.
- 18/00498/FLL Alt and ext to house, 20 Cameron Avenue.
- 18/00616/FLL Erection of a community broadband hub (in part retrospect), 5 Newton of Classlochie.
- 17/01721/FLL Erection of 12no. houses and associated works, land 300m NW of Lathro Farm.
- 17/00760/FLL Erection of 47no. houses and associated works, land 300m NW of Lathro Farm.

- c. Former Kinross High School site:** The result of the review of the FOI response (as requested by Cllr Thomas) has not been received yet. However, a request for some other relevant minutes has been fulfilled; the minutes of SP&R Cttee of 28 March 2012. The relevant part of the minutes said: "Resolved: (i) The Head of Planning and Regeneration and the Head of Legal Services be instructed to finalise terms to their satisfaction and conclude a bargain for the sale of the former Kinross High School on the basis of the preferred bidder as detailed in Report 12/139. (ii) The Executive Director (Environment) be instructed to undertake a review of parking provision within Kinross and report back to a future Committee."

The CC may consider writing to Audit Scotland regarding PKC's approval of the huge deductions in price requested by Persimmon.

There was some discussion of the history of the site, particularly with respect to how planning applications had been handled, following Persimmon's selection as bidder.

As Editor of the Newsletter, Cllr Thomas had asked PKC for a statement as to why work had stopped on the Edwardian building. The statement said: "Perth & Kinross Council is aware that works on the former Kinross High School site are moving forward slower than expected. The contractors have advised additional work was needed to support the retained elements of the existing High School building. We will continue to monitor the situation."

Ward Councillors Purves and Robertson reported on the meeting they'd had with Council officers. They said that Eddie Jordan, Enforcement Officer, had been told by the site agent that Persimmon had instructed workers to be removed from the Edwardian building to speed up work on the new-builds as purchasers were due to move in. PKC has issued an ultimatum to Persimmon. Ward Councillors have asked PKC's Nick Brian to write to the CC with an update. The Ward Councillors also informed the CC of the discussion that had been held with the officers regarding the height levels of the new-builds. A neighbour had claimed the new-builds were higher than proposed, and commissioned his own professional survey. PKC officers are of the opinion that the resident is not overlooked in legal terms.

Cllr Purves reported on progress with the new **Scrutiny Committee sub-committee**. This will ask community groups to give an account of their experiences with regard to planning.

- d. **Other Planning Matters:** Correspondence had been received relating to planning applications that the CC had commented on, i.e. the approval of 17/01721/FLL and 17/00760/FLL and acknowledgement of the CC's comment on Beaufield.

9. **Licensing:** Application for licence for gift shop at 153 High Street, Kinross. No comment.

10. **Community Council Sub Committees and Representation on Other Bodies:** The appointments listed below were agreed. It was also agreed that reps should give regular reports back to the CC and there will be a standard item on the agenda for this.

- **Planning sub-committee:** CCLlrs Colliar, Freeman and Cuthbert.
- **Kinross-shire Partnership Representative:** CCLlr Freeman, with CCLlr West as his substitute.
- **Remembrance Parade committee:** CCLlrs Freeman, McKay, Colliar and Blyth.
- **Kinross-shire Fund Representative:** CCLlr Colliar.
- **Kinross-shire Forum:** CCLlrs Cuthbert and West.
- **Joint Website sub-committee:** CCLlrs Colliar, West and Bryson.

**Website:** CCLlr Colliar had forwarded an email from Alisdair Stewart of the Kinross-shire Partnership acknowledging receipt of £763 from the CC towards the running cost of the website from the KCCNL charitable fund. However, the amount should have been £778. Conditions that were to be attached were not included. The Website sub-committee will meet as soon as possible.

**Remembrance:** CCLlr Freeman has spoken to the army cadets about their wreath. A meeting will take place on the second Tuesday in October. CCLlr Thomas pointed out that any notice of arrangements for the Newsletter will be required by the second Friday in October.

[CCLlr Jack left the meeting at this point and gave apologies for the next meeting.]

11. **Review of Establishment of CCs in Perth & Kinross:** CC Liaison has asked CCs to review the standard documents governing CCs and to make comment. A meeting is to be held on 7 June (the next evening) to which two representatives are invited. CCLlrs Thomas (secretary) and Colliar volunteered. **ACTION: CCLlrs Thomas and Colliar.** [Post-meeting note: CCLlr Colliar was substituted by CCLlr Bryson.]

The main message from Kinross CC is that CCs need to be properly funded and listened to. Council controlled properties should be made available free of charge to CCs. PKC doesn't give enough time to CCs to comment on consultations or make decisions, given that CCs only meet monthly. CCLlr Cuthbert proposed stronger wording in the documentation regarding CCs being consulted on planning applications. He also proposed that an objection from a CC should trigger an application going to the Planning & Development Management Committee regardless of the number of other objections. These suggestions would be taken to the meeting. CCLlr Cuthbert does not agree with the limit on the proportion of a CC that may be made of co-opted members, but others thought this was a sensible safeguard. CCLlr Thomas feels that four years is too long a term for a voluntary post like this, particularly if it is the same person as secretary for most or all of that time. She said she would not stay for a further 18 months if no-one else would share the minute-taking. It was suggested that the CC advertise for a minute-taker to whom an honorarium from the CC grant would be paid.

CCLlr Purves advised that Cleish & Blairadam CC is considering proposing a change to their CC boundary, which would affect Kinross. He also advised that a discussion on Action Partnerships would be likely at the meeting on 7 June.

12. **Provision of Gritting and Snow Clearing:** The CC decided not to make any comment.

13. **Miscellaneous Correspondence:** Most had been circulated by email. Ward Councillors propose resuming the **Kinross-shire Forum** and invite two representatives from each CC. (See also item 10 above.) A meeting will take place on Monday 13 August. Topics will include LDP2, traffic model and the review of the scheme of CCs. [CCLlr Robertson left the meeting at this point.]

14. **Report from Perth & Kinross Councillor Purves.**

- a. **Vehicle Activated Signs** will be installed this year at Balado, on B966 and Turfhill.

- b. **The Kinross-shire Forum** welcomes agenda topics.
- c. **Community Investment Fund:** Cllr Purves told the CC about a report to be discussed at the Strategic Policy and Resources Committee on 13 June. This relates to distributing the new Community Investment Fund and the role of Local Action Partnerships.

**15. Any Other Competent Business.**

- a. **Minute Secretary:** Cllr Thomas asked how much the CC would pay a minute secretary. (See also 11 above.) It was suggested the post simply be advertised to see if anyone is interested at this stage.
- b. **Springfield Road:** Cllr McKay mentioned the problem with hedges at **Wilson Court** and the problem with speeding on Springfield Road. Cllr Purves will contact PKC regarding the hedges.  
**ACTION: Cllr Purves.**
- c. **Argyll Road:** Cllr McKay mentioned a problem with a low hanging branch on a tree on Springfield Road obscuring the vision of drivers exiting Argyll Road. Cllr Purves noted this.  
**ACTION: Cllr Purves.**
- d. **Parks:** Cllr McKay reports receiving comments from residents that Kirkgate Park is a mess; it looks like a building site and is covered with glass. The need for Davies Park to be upgraded was also mentioned.
- e. **Grass areas on Springfield Road:** Cllrs McKay and Thomas both stated the public grass areas bordering Springfield Road are a mess.
- f. **Pavements:** Messy pavements were also noted.
- g. **Kinross-shire Fund:** Cllr Colliar reported on a recent meeting. Two grants were approved: one for the Sport Hub Cycling Without Age project and one for Kinross First Responders.

**16. Date of Next Meeting: Wednesday 4 July 2018** at 7.30pm in the Masonic Hall, Kinross.

The meeting ended at 9.49pm.

All minutes are draft until approved at the next meeting.